

**IMPORTANT INFORMATION TO PG (M. Tech./ M. Pharm./ Ph. D) Students**  
**Admitted in Odd Semester 2017 - 18**

**Online Profile Registration**

The students who were offered admission into PG programmes in the academic sessions 2017-18, accepted the offer, paid the academic fee online and submitted the fee receipt to the concerned Head/Coordinator of Department/Schools, are eligible to proceed the ONLINE PROFILE REGISTRATION via the link available in the PG admission Portal. The Opening Date of the Profile Registration Portal shall be announced. In addition, the students should also provide their details for medical emergency through the link available in the profile registration page.

**Online payment of Mess Advance for Odd Semester 2017-18 for Hostellers**

All admitted students who have been provided the hostel accommodation should remit the Mess Advance fee of Rs.12000.00 (Twelve thousand only) through the SBI Collect website and submit a copy of the e-receipt during the physical registration in the concerned Department/School. A copy of the e-receipt has to be submitted in the allotted hostel as well.

**Physical Registration**

All admitted students should report their concerned Department/School on the date specified in the Academic Calendar/PG admission portal and for Physical Registration.

**Issue of Official Email Account and Proxy Account for internet access**

All admitted students will be provided an official email account by the institute and all academic communications will be sent to the official email Id only. In addition proxy account will be provided to all students to access the internet facility within the institute premises.

**Online Course Registration**

All the students will complete the online course registration on the dates specified in the Academic Calendar. The details of courses will be made available to you by the concerned DPGC (Department Post Graduate Committee) of the Department/School. It is the responsibility of student to register online by the specified date with correct set of courses.

**Health Card**

Students have to obtain their health card from the Student Health Care Complex, Banaras Hindu University.

## **Teaching Assistantship (TA) Form**

Eligible students should submit the duly filled TA form available online on the intranet, for availing the monthly TAship from the institute. You will submit a printout of the form in PDF format and submit in the department/ school for further necessary action.